

641-17 Avenue SW
Calgary, AB T2S 0B5

PRINCIPAL: M. Martin Poirier

ASSISTANT PRINCIPALS:

Mr. G. Wesley
(A-G)

Ms. K. Blum
(H-O)

Ms. M. Hornby
(P-Z)

The Assistant Principals are responsible for working with students whose surnames begin with the above indicated letters.

SCHOOL CONTACT INFORMATION

Telephone: (403) 228-5363

Fax: (403) 777-7089

Website: www.cbe.ab.ca/b816

Email address: WesternCanada@cbe.ab.ca

STUDENT NAME _____

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Please note: The Western Canada High School website will post up-to-date information regarding dates, events, results and activities.



Welcome to Western Canada High School

Honouring its tradition of excellence, Western Canada High School prepares and empowers students to be knowledgeable, confident, lifelong learners capable of enhancing their lives and the quality of our world. The 2018 - 2019 school term promises to be a year of adventure and enlightenment. A school year is a journey that takes many different turns. One of the most exciting and challenging aspects of being in a school is that each day is so different. Todd Whittaker writes: “The excitement of starting a new school year provides opportunities to reestablish expectations and introduce changes. We’re all on our best behaviour, full of positive energy about the coming year. The start of the year is a chance to set the tone for the school.”

We invite you to commit to your school and to bring your best to your classes and activities. By building a culture of shared commitment, we will create a strong community of excellence. Jim Collins in his book *Good To Great* writes: “Greatness is not a function of circumstance. Greatness, it turns out, is largely a matter of conscious choice, and discipline.” This student agenda book outlines the expectations that will successfully guide each member of the Western Canada High School Learning Community in their interactions and relationships with each other. Please take time to familiarize yourself with the contents of this agenda book.

On behalf of the staff at Western Canada High School, we welcome you to the Redhawks Team. The Redhawk Logo represents the strong, courageous and astute visionary who guides and protects our community. This image is reflected in the words Intellegentia, Vires, Virtus – or Knowledge, Strength and Courage. We look forward to meeting each of you during the course of the school year.

Western Canada High School Administration Team





SCHOOL TIMETABLE



Western Canada High School Timetable 2018-2019



BLOCK	TIME	Monday	Tuesday	Wednesday	Thursday	Friday
AM (87 min.)	7:03-8:30	AM	AM	AM	AM	AM
Tutorial (25 min.)	8:35-9:00	Tutorials Priority Per. 1	Tutorials Priority Per. 2	Tutorials Priority Per. 1	Tutorials Priority Per. 2	Staff Meetings (8:00-9:00)
A (80 min.)	9:05-10:25	1	2	1	2	1 (9:05-10:05)
B (80 min.)	10:30- 11:50	2	1	2	1	2 (10:10-11:10)
LUNCH (40 min.)	11:50- 12:30	Lunch	Lunch	Lunch	Lunch	No Lunch Break
C (80 min.)	12:35-1:55	3	4	3	4	3 (11:15-12:15)
D (80 min.)	2:00-3:20	4	3	4	3	4 (12:20-1:20)
Tutorial (20 min.)	3:20-3:40	Tutorial Priority Per. 4	Tutorial Priority Per. 3	Tutorial Priority Per. 4	Tutorial Priority Per. 3	No Tutorial
PM (87 min.)	3:45-5:12	PM	PM	PM	PM	PM



Western Canada High School Timetable 2018-2019 Modified Schedule



BLOCK	TIME	Monday	Tuesday	Wednesday	Thursday	Friday
Tutorial (25 min.)	8:35-9:00	Tutorials Priority Per. 1	Tutorials Priority Per. 2	Tutorials Priority Per. 3	Tutorials Priority Per. 4	Meetings (8:00-9:00)
A (60 min.)	9:05-10:05	1	2	1	2	1
B (60 min.)	10:10-11:10	2	1	2	1	2
C (60 min.)	11:15-12:15	3	4	3	4	3
D (60 min.)	12:20-1:20	4	3	4	3	4





Western Canada High School 2018 – 2019 Calendar of Events

SEMESTER ONE

August 2018

- 29 Teachers in
- 29 Gr 10 confirmation of registration and fees 9:00-3:00
- 29 Gr 12 band student instrument rental 3:00-5:00pm
- 30 Gr 11/12 confirmation of registration and fees 9:00-3:00
- 30 Gr 11 band student instrument rental 2:00-4:00pm
- 30 New international student orientation meeting 9:00am-2:00pm
- 31 Gr 11 & 12 band student instrument rental 1:00- 3:00pm
- 31-1 Debate

September 2018

- 3 Labour Day – non-instruction day – no classes
- 4 First day of classes - Grade 10 & international students only
- 4 Gr.10 assembly, orientation & BBQ lunch
- 4-6 Gr 10 band student instrument rental
- 5 All grades homeroom, full timetable
- 5 AM Gr 11 Symphonic band & PM Vocal Jazz classes begin
- 5 Late registration – all grades 2:00-5:00pm
- 6 Gr 11 & 12 assemblies
- 6 AM Gr 12 Wind Ensemble classes begin
- 6 Sr. Jazz Band PM classes begin
- 6 All grades homeroom
- 7 All grades homeroom
- 7 Music meeting for all students interested in enrolling/currently enrolled in music-1:30-3:00 pm in theatre
- 7 AM Band 10/15 / Gr. 10 Concert Band / AM Mixed Choir begins
- 10 PM Junior Jazz Band / PM Vocal Jazz begins
- 10 AM Festival Chorus begins
- 13 Meet the teacher night – 7:00 pm
- 13 Club Day – period 1 & lunch
- 13 Volleyball Classic
- 14 Terry Fox Run
- 17 Jazz Combos begin at lunch
- 17 Volleyball Classic
- 20 SU closed elections
- 21 Non-instruction day
- 21 IPP Day – no classes
- 26 Choir parent meeting 7:00pm in theatre
- 27 Band parent meeting 7:30pm in the main gym
- 27 School council meeting 7:00pm in library
- 28-29 Red Mile Rumble

October 2018

- 1-2 Concert Choir Camp
- 4 Rookie Debate tournament
- 5 Photo re-takes 9:00 – 1:00
- 5 Spirit Day
- 8 Thanksgiving Day – non-instruction day
- 10 Cross Country City Championship Meet
- 10 PSAT exam in cafeteria – AM
- 15-16 Festival Chorus Camp



- 16 Last day to drop Term 1, 3 credit courses
- 16 CNML #1- math contest
- 19 SAIT open house
- 19-20 Churchill Model UN
- 19 Girls' Soccer Cities
- 23 AHS Presentation (Stress) in Theatre 7:00pm
- 24 Modified schedule due to post-secondary fair
- 24 Post-Secondary Fair 1:00-3:00pm
- 24 Debate tournament
- 24-26 Gr 10 Concert Band camp
- 25-31 Halloween week
- 25 Student/Parent/Teacher conferences (4:00-7:30pm) – AM schedule 1:20pm dismissal
- 26 Non-instruction day – no classes
- 31 Term 1 ends

November 2018

- 1 Term 2 begins
- 2 Remembrance Day poetry contest submissions due
- 6-7 Grade 9 tours
- 6 Feeder School Concert in main gym at 7:30pm
- 7 Gr 9 tours & Gr 9 parent information night
- 8 COMC – math contest
- 9 IB May exam registration, exam drop & fee deadline *no full refunds after today
- 9 Remembrance Day Services
- 10 Sr. Football city finals
- 12-13 ELA midterms
- 12-14 Football playoffs
- 12-26 Grad photos
- 13 CNML #2- math contest
- 16-17 Volleyball Cities
- 16 Jr. Football city finals
- 20 AHSMC part I – math contest
- 20 Last day to drop Semester 1 classes
- 20-23 Fall drama production 7:30pm
- 21-23 Gr 11 Band camp
- 21 Post-secondary transition evening (IPP students)
- 21-25 Montreal MUN
- 22 Spirit Day
- 23 Non-instruction day
- 26 The Giving Tree (Nov. 26-Dec. 7)
- 26-29 FLA midterms
- 27 Jazz night 7:30pm in theatre
- 29 School Council AGM meeting 7:00pm in library
- 30 Feeder Debate tournament

December 2018

- 1-2 Westmount MUN
- 2 Carolfest at Knox United Church
- 3 French 30 challenge exam
- 4 French 20 challenge exam
- 4 Winter Choir Concert at Knox United Church
- 5 French 10 challenge exam
- 5-7 Gr. 12 band camp
- 6 Spirit Day
- 7 Non-instruction day – no classes
- 7-8 Jr RIT
- 10 Debate tournament
- 11 Winter band concert at Jack Singer 7:30pm
- 11 CNML #3 - math contest
- 13 Music program photos 7:00-9:00am theatre
- 14 Spirit Day
- 14 Last day to drop Term 2 (3 credit) classes
- 15 Speech Regionals at WCHS
- 19-20 Dance at Noon in theatre
- 21 Spirit day
- 21 Last day of classes before Winter Break
- 22-Jan. 6 Winter Break – no classes

January 2019

- 7 Classes resume
- 8 CNML #4 – math contest
- 10 Winter Small Ensemble Concert 7:00pm theatre
- 10-11 Spring drama production auditions
- 11 Last day of classes
- 11 Late IB exam registration and drop deadline
- 14-16 Final exams & mark appeals
- 17-18 Flex days
- 21-30 Final exams & mark appeals
- 31 Extended Essay deadline
- 31 Non-instruction day – no classes
- 31-1 St. Mary's Basketball tournament

SEMESTER TWO
February 2019

- 1 First day of second semester – start of term 3
- 5 Debate tournament
- 5 School Council Special Speaker series-topic to be determined
- 6 PreIB registration evening
- 6 AHSMC part II - math contest
- 7 AMC – math contest
- 7-9 Sr RIT

- 12 CNML #5 – math contest
- 13 Spirit Day
- 13 Wrestling meet
- 14-15 Staff Convention – non-instruction day-no classes
- 18 Family Day – non-instruction day – no classes
- 21 IPP day – AM schedule – 1:20pm dismissal
- 21-22 Dance auditions for Celebrate Western
- 23-24 U of C MUN
- 26 Cayley Fermat – math contest
- 27 Celebrate Western auditions
- 27-28 Wrestling Cities @ Mandela

March 2019

- 1 Non-instruction day – no classes
- 4-7 Basketball playoffs
- 6-8 Alberta Intl Jazz Band Festival
- 7-11 Choir tour to BC
- 8-9 Basketball Cities
- 11-15 Western Week
- 11-17 NY MUN
- 12 Last day to drop Term 3 (3 credit) courses
- 13 AIME math contest
- 14 Choralfest
- 14-16 Basketball provincials
- 14-20 Centre Stage Auditions
- 15 Concert Choir at Choralfest at Knox United Church
- 16-26 Italy trip
- 19 CNML #6 – math contest
- 19 School council meeting 7:00pm in library
- 19-22 English IB HL oral exams
- 20 Report cards available
- 21 Student-parent-teacher conferences 4:30-7:00pm (early dismissal at 1:20pm)
- 21 Last day of classes before Spring Break
- 22 Non-instruction day – no classes
- 25-31 Spring Break – no classes

April 2019

- 1 Classes resume
- 3 Euclid math contest
- 4 Jazz Singers at Choralfest E
- 6 Celebrate Western
- 8 French 10 Challenge exam
- 9 French 20 Challenge exam
- 9 Band tour parent/student meeting 7:30pm-main gym
- 10 French 30 Challenge exam
- 10 Galois, Hypatia – math contest
- 11 End of term 3
- 12 Term 4 commences

- 12-13 WCHS MUN
- 15-16 English midterm exams
- 15-18 Spirit Week
- 15-18 Badminton divisionals
- 19 Good Friday – no classes
- 22 Non-instruction day – no classes
- 23-26 Spring drama production 7:30pm
- 23-28 Gr 11/12 Band tour
- 23 Badminton Singles Cities
- 24 Badminton Doubles Cities
- 25 Badminton Mixed Doubles Cities
- 25 National Biology Competition – science
- 29-2 FLA midterms (Apr 29-May 2)
- 30 Food Bank Fundraising (April 30-May 14)

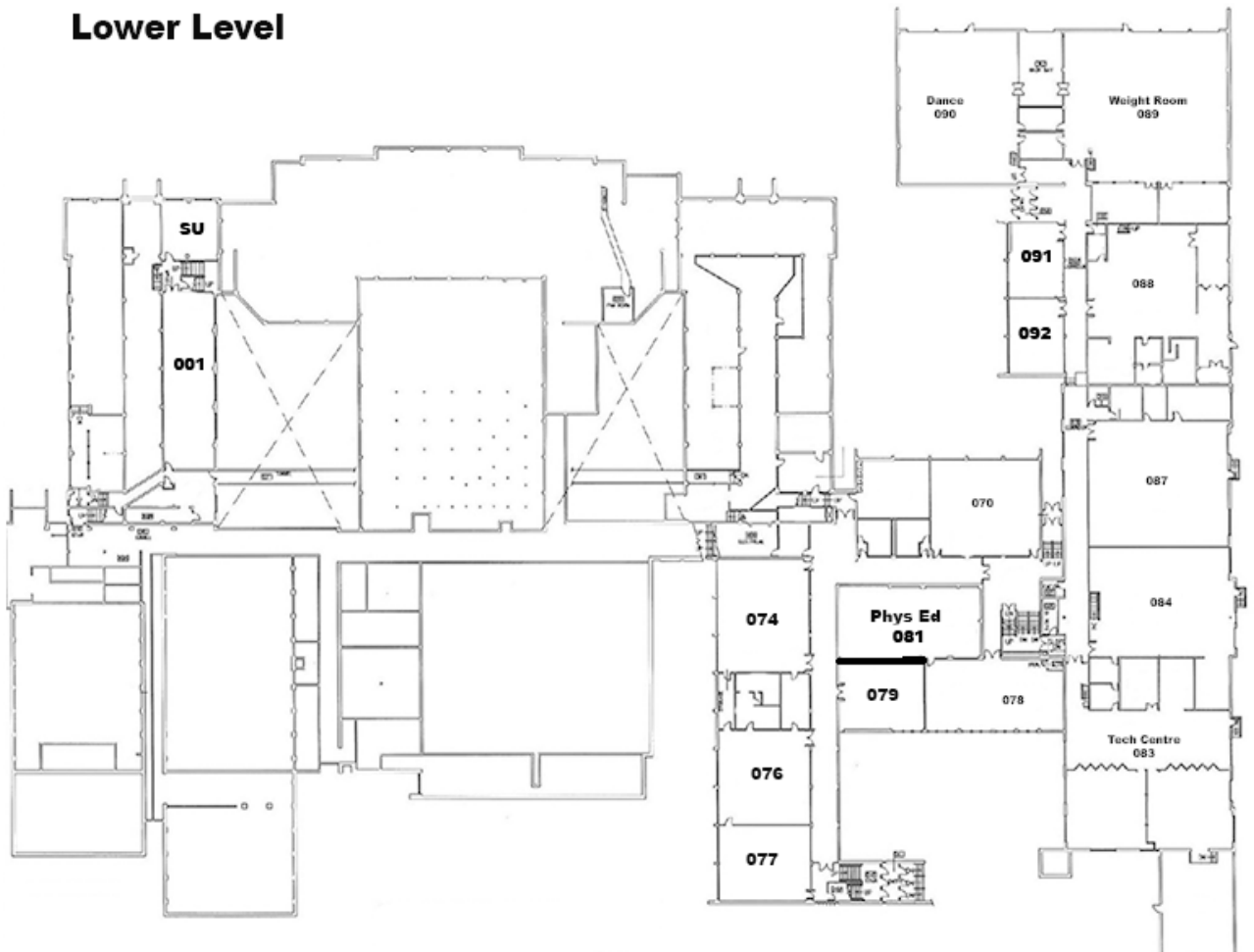
May 2019

- 2-3 Centre Stage Dance production 7:00pm
- 3-24 IB exams
- 5 Concert Choir & Festival Chorus at Knox United
- 7 Last day to drop Semester 2 courses
- 9 Year End Small Ensemble Concert 7:00pm theatre
- 13-17 Mental Health Week
- 14 School council meeting 7:00pm in library
- 15 CANstruction
- 15 ABA Festival in Red Deer – Gr. 10 Concert Band
- 15 SU Elections
- 15-16 Track Meet
- 17 Drama Social
- 17 Non-instruction day – no classes
- 20-1 Drama 30 Directing Showcase
- 20 Victoria Day – no classes
- 22 Last day to drop Term 4 (3 credit) classes
- 23 Jazz BBQ 5:30pm in cafeteria
- 25 Track & Field Cities
- 28 Honour Society Celebration
- 28 Rugby city finals
- 29 Year end Choral Concert at Knox United Church
- 29 French Immersion Certificate Assembly
- 29-30 Soccer city finals
- 30 Grad rehearsal in Block 4, Period 3 12:20pm – 1:30pm
- 30 Final IPP Day – AM schedule – 1:30pm dismissal (period 3 runs 12:20-1:30)
- 31 SU year-end summer kick-off

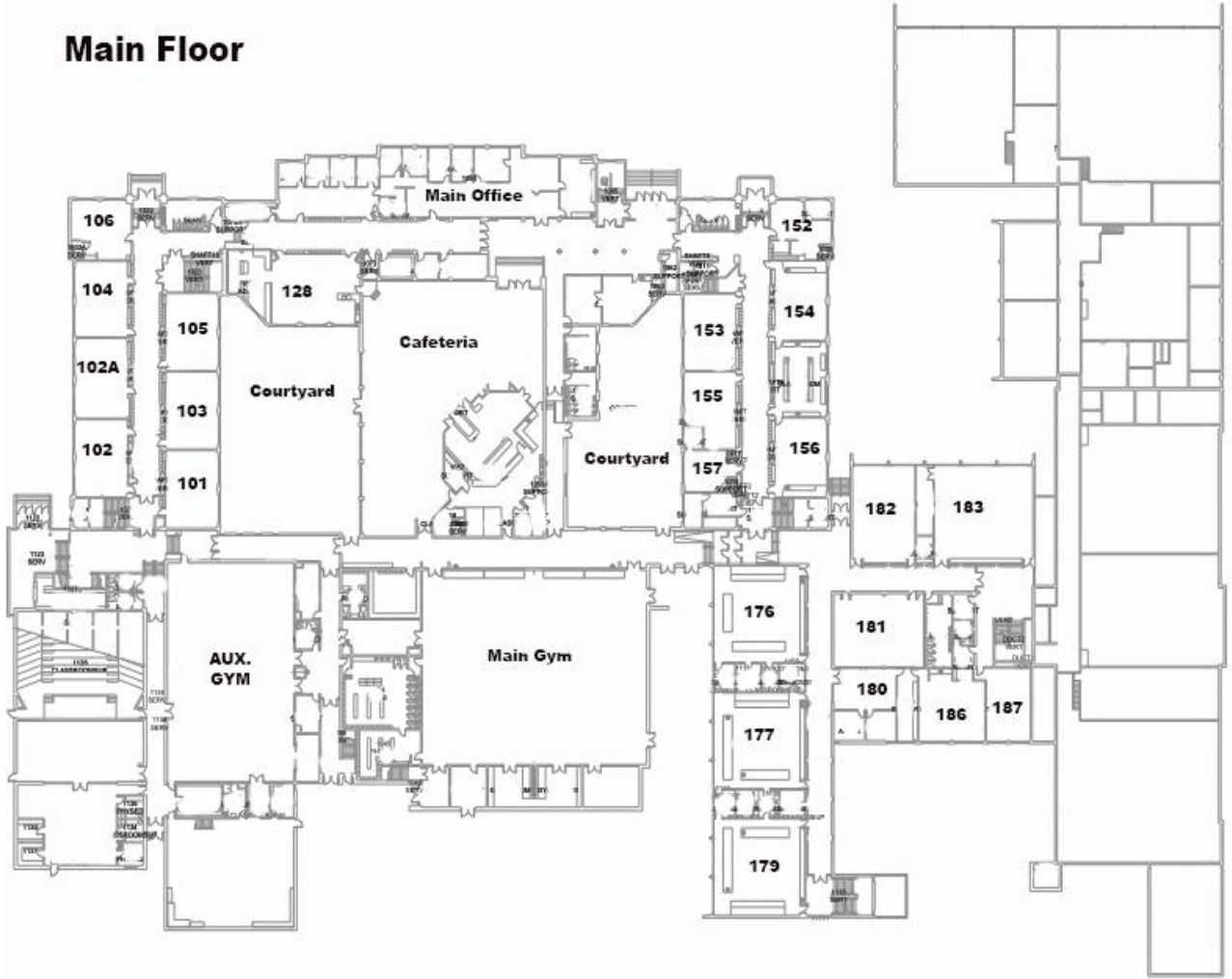
June 2019

- 1 Graduation closing exercises, banquet & dance
- 3 Math Awards 4:00-5:00pm
- 3 Drama 30 Directing Showcase
- 3-4 Field hockey city finals
- 4 Year end band concert at Jack Singer 7:30pm
- 5-6 Dance at Noon
- 6 Night of the Redhawks
- 7 Fine and Performing Arts Certificate Ceremony 1:45pm in theatre
- 10 Academic Awards Ceremony 7:00pm
- 11 Last day of scheduled semester 2 classes – 1:20pm dismissal
- 12-27 Final exams & mark appeals
- 21 Aboriginal Day
- 27 Report cards and fee refunds
- 28 Mark appeals deadline 11:00am

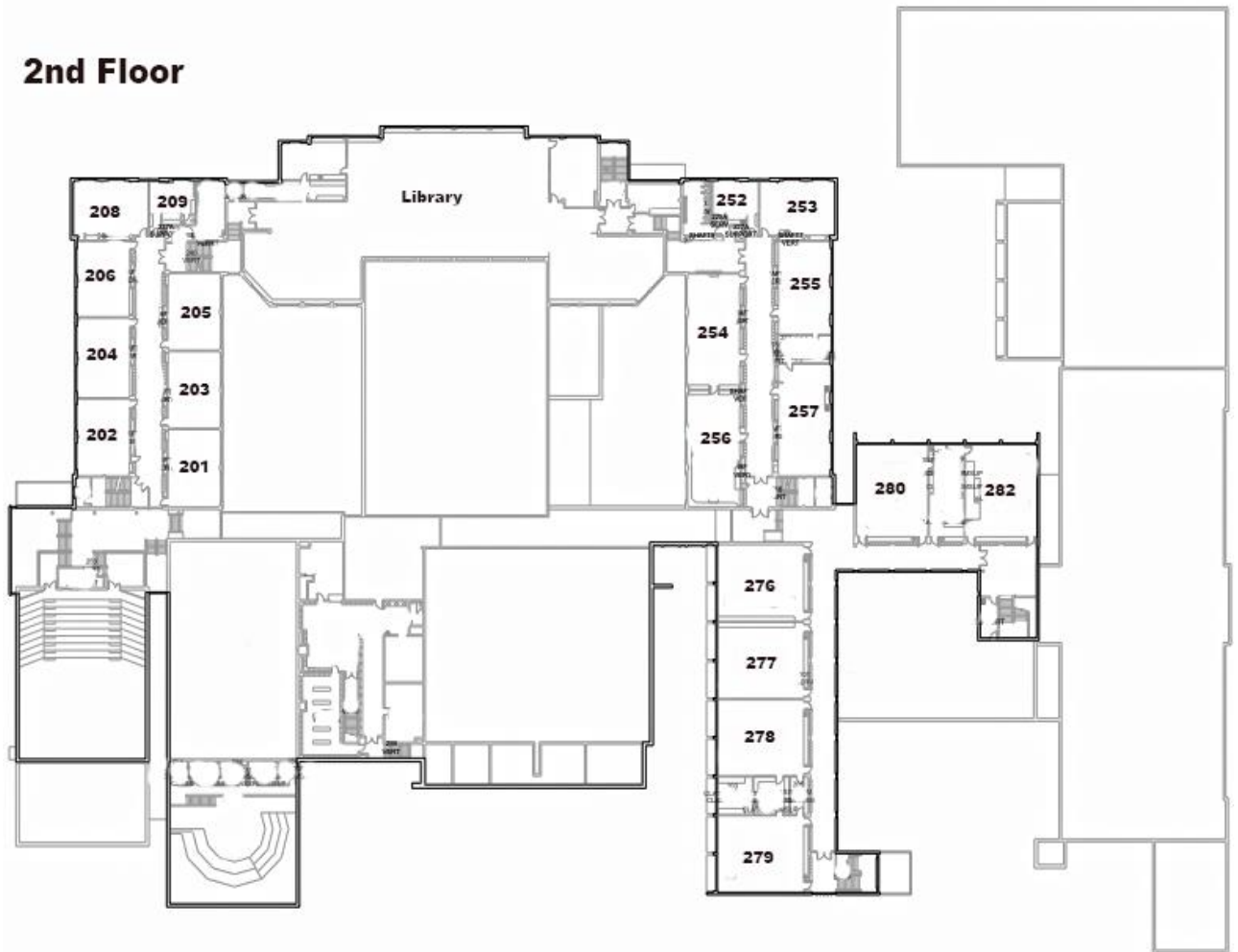
Lower Level



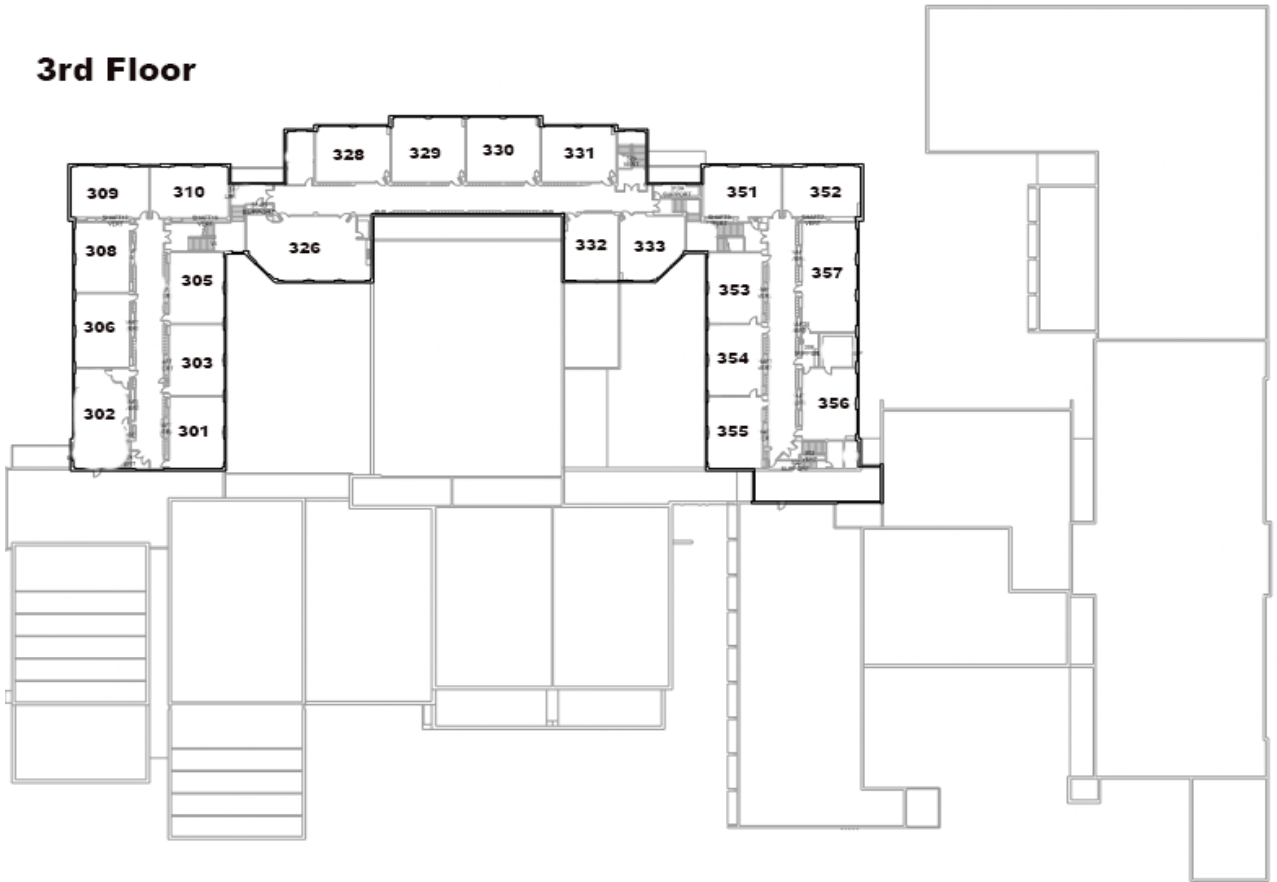
Main Floor



2nd Floor



3rd Floor



WESTERN CANADA HIGH SCHOOL

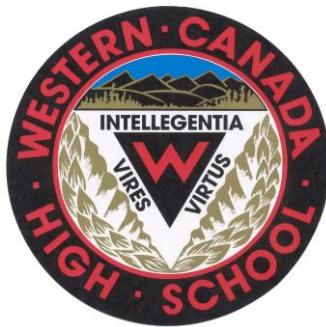
Core Purpose

Honouring its tradition of excellence, Western Canada High School prepares and empowers students to be knowledgeable, confident, lifelong learners capable of enhancing their lives and the quality of our world.

Intellegentia, Vires, Virtus - Knowledge, Strength, Courage

We believe in:

- providing an environment that encourages the development of individual potential and personal responsibility;
- ensuring the respect, equality, and dignity of each individual;
- celebrating the ethnic, cultural and linguistic diversity of our school community;
- enhancing our relationships with our communities;
- consulting with stakeholders when appropriate;
- recognizing, celebrating and fostering excellence;
- offering diverse and challenging programs;
- developing critical and creative thinking skills;
- encouraging research and innovation based on best knowledge;
- implementing technology that enhances learning and teaching;
- creating a learning climate characterized by high expectations and a strong work ethic;
- providing a safe and secure environment to ensure the well-being of our school community;
- enhancing our strong relationship between home and school.



SCHOOL POLICIES AND PROCEDURES

ATTENDANCE

At Western Canada High School, we believe that regular and punctual attendance is essential to the pursuit and achievement of excellence.

The Attendance Policy at Western is based on *CBE Administrative Regulation - 6020*:

1. Regular attendance is the responsibility of the student and parent or guardian.
2. The role of the teacher is to encourage full attendance and support this by maintaining an accurate record of student attendance, sharing this information with students, and parent/guardians as required, and reporting student attendance concerns to administration.
3. The administration, with support from teachers, counsellors, and parents/guardians, is responsible for working with students to resolve critical attendance problems.

Procedures

Parents/guardians of students under the age of 18 are expected to phone the office to report a student's absence using the Attendance Line (403-228-5363). Students 18 years of age or older are responsible for calling in their own absence.

All absences must be reported prior to 2:00 p.m. to be recorded for that day's attendance report. If parent/student contact is not made, an electronic messaging system will contact the home indicating the student absence. It is expected that students will communicate directly with teachers regarding absences and missed work. An explained absence does not excuse students from completing assignments or assessments.

The attendance lines are open 24 hours a day; therefore attendance messages may be left at any time. If the attendance record needs to be adjusted (e.g. student "late" instead of an "absence"), it is the student's responsibility to obtain an *Absence Correction Form* from the Main Office and request the teacher complete it. Students and parents can access attendance records online.

On or before the **third absence** in a course, the teacher shall discuss attendance with the student outlining the concern, expectations and future action.

On or about the **fifth absence** in a course, the classroom teacher shall contact the home by email, phone or in writing to inform parents of students under the age of 18 of student absences, and to discuss the effect of irregular attendance on student achievement.

On or about the **eighth absence** in a course, a referral, specifying the dates absent, shall be sent to administration.

If student attendance and tardiness continues to be a problem, a number of administrative initiatives will be taken. Conferences with parents, attendance improvement plans, and course withdrawals are all possible options.

Administrative action (in consultation with parents/student/teacher) may include, but is not limited to: suspension, involvement of the guidance counsellor, area specialist, or other such action that is deemed appropriate.

Should students or parents have any questions or concerns about attendance please contact the designated administrator for alphabetical groupings:

- A-G Mr. G. Wesley
- H-O Ms. K. Blum
- P-Z Ms. M. Hornby

Lates

Students coming late to class lose valuable context and learning time and interfere with the learning of their classmates. Western Canada High School's goal is to promote the best conditions for learning and teaching and to foster habits that prepare students well for the world of work.

It is expected that all students be in class prepared to begin work at the beginning of the class (i.e. when the bell rings). Students who come late to class are held accountable and subject to disciplinary action. Lates will be recorded by teachers into the PowerSchool portal for parents and students to track.

Sign Out Book

Students leaving the building during class time for an appointment, etc. are required to sign out in the Office. Parents of students under the age of 18 are still expected to phone in **prior** to the student leaving to excuse and explain these absences.

Extended Absence

An *Extended Absence Form* should be completed and submitted to the Assistant Principal for absences longer than three days. These forms are available from your Assistant Principal and must be submitted before the absence occurs. An extended absence from school seriously jeopardizes student achievement and should only result from situations of serious illness or considerable emergency. Employment or vacations are not conditions of emergency and are not considered to be valid absences according to the Education Act. Although students and parents are asked to fill in a form notifying the school of any extended absence, this does not excuse the student from attendance or the work missed. Students are expected to make up assignments, tests and quizzes for absences that are explained (valid by definition of the Education Act). An excused absence is not necessarily the same as an explained absence. *The Education Act defines explained absences as sickness, religious holidays, school suspension, or expulsion from school.* Students should discuss any extended absences with their teachers prior to the absence occurring.

ASSESSMENT

Principles of Assessment

The Western Canada interpretation of the CBE Guiding Principles and IB Aims and approaches for assessment:

1. Student citizenship, which may include student engagement, attendance, and behavior, may be assessed only if it is tied to curriculum objectives as per the program of studies.
2. Academic deadlines are enforced, and students must understand that teachers will use their professional judgment to apply appropriate consequences. Department policy will be communicated on the course outline.
3. Assessment standards/methods will be communicated and explained to the students prior to an evaluation. Precautions will be taken to ensure fair assessment in group work situations.
4. Grades will be assigned according to the standards set by the Alberta (or IB) Program of Studies. Students' progression of learning will be reflected through the weighting of assessments and will be course dependent.
5. Marks are determined based on standards interpreted using professional judgment. From the outset, every effort is made to ensure the average accurately reflects students' abilities.
6. Students are given task-based opportunities to demonstrate their understanding. When reasonable opportunity has been given, and students have not completed the assigned work, then a grade of zero may be assigned. Parent(s)/Guardian(s) will be contacted if the mark will lead to the student failing the course or significantly impacts their overall grade.
7. Formative and summative assessments are used to inform students, the family and the teacher of performance and progress; not all assessments need to be graded.

Evaluation Expectations

At the beginning of the course, teachers will provide all students with a course outline including:

- course objectives
- a description of assessment criteria for performance and achievement

Delayed Assessment/Absence From An Exam

Students will have advance notice of examinations. **Students are expected to write examinations on the determined date.** When a student is required to be absent or is ill on the day of a scheduled evaluation, a parent must contact the teacher by email or voicemail prior to the scheduled exam being written. Another opportunity will be provided immediately upon the student's return to school assuming that the absence is also explained by the parent through the Attendance Line (403-228-5363). Failure to do so will result in a zero. Individual circumstances may merit consideration upon consultation with the student's Assistant Principal and their teacher. Medical documentation may be requested by administration in order to grant permission for a rewrite.

While students will be required to complete all assessments, they may forfeit the opportunity to have a particular assessment counted at full value if they fail to contact the teacher about an absence prior to the assessment being given or if the reason for absence is deemed to be unacceptable. Parents will be contacted regarding students whose absences are not explained.

Projects, Assignments, Term Papers, Labs and Quizzes

Consistent and regular attention to in-class projects, assignments, term papers, labs, quizzes and homework is expected by all students at Western Canada High School. Students who do not complete their work and cannot provide a reasonable explanation to the teacher may be required to attend Tutorials (8:35-9:00 am or 3:20-3:40 pm) or an alternate arranged time to complete their work. Students who refuse to complete their in-class assignments without valid reason will be referred to administration and face the possibility of disciplinary action.

Final Exams

Subject areas with a final exam:

- Final exams will be held in all subjects leading to Diploma exams in the formal exam schedule.
- Students should expect to write final exams in subjects not included in the final exam schedule in the week prior to scheduled exams.
- Students should expect to write final exams at any time during the month of January and June.
- Final exams must be written on the scheduled day at the scheduled time.

Alberta Diploma exams are worth 30% of a student's final grade.

Exam regulations require that students write final exams on the specified date and time. Please make plans based on the final exam schedule posted on the school website. Students missing final exams for personal reasons, such as vacation, may forfeit the opportunity for a final assessment and receive a grade of zero. Please contact the Assistant Principal in charge of exams well in advance of the exam period regarding extenuating circumstances that may prevent a student from taking an exam. ie: surgery

Students who arrive one hour or more after the start of the exam may not be allowed to write the exam at that time. The Assistant Principal in charge of exams will deal with late arrivals.

If a final examination is not written, a parent/guardian must contact the Assistant Principal in charge of exams the morning of the examination explaining the reason for the absence and providing a medical certificate, where appropriate.

Please note: Student ID cards are required for admittance to any final exam.

Rewriting A Diploma Exam

General Application

- all Diploma rewrites require online registration with Alberta Education. The fee of \$26.25 is required even if you are repeating the course.

Coded Students

- if you require special provisions, such as extra time, you must contact the Learning Strategist and complete the Application for Accommodations for Students with Special Diploma Examination Writing Needs by the deadline set by Alberta Education.

Computer

- if you are rewriting ELA, Social Studies, or FLA and wish to use a computer to word-process, you must contact the assistant principal in charge of exams and apply. You may be granted use of a computer if space allows.

Appeals

A student has the right to appeal a final mark. The appeal process is as follows:

- a) Arrange a meeting with the teacher after final grades have been posted
- b) If not resolved, arrange for a meeting with the teacher and Learning Leader
- c) If still not resolved, make an appointment with the Assistant Principal/Principal

COURSE SELECTION

The school expects all students to carry a full course load to take advantage of the many programs offered at Western Canada High School. A full course load is defined as follows:

- | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Grade 10 minimum 8 courses • Grade 11 minimum 7 courses • Grade 12 minimum 6 courses – 3 each semester | } | counsellor and administrative
approval is required for a
modified program |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------------|

Students taking courses outside of Alberta must check with their counsellor to see if the course will be accepted according to Alberta Education requirements.

It is understood that CBE high schools are committed to making the most effective use of available educational resources. The master timetable and student timetables are created on the basis of individual student course requests. Once course selections have been made, students should expect to fulfill their commitment to attend and make every effort to do the work required to be successful in each course in which they have been granted placement. **Students may not drop courses after the specified dates as indicated below. Course drops require counsellor and administration approval and will be considered in extraordinary circumstances only. IB course drop deadlines may vary; see IB coordinator.**

Term 1 3 credit	Term 2 3 credit	Term 3 3 credit	Term 4 3 credit	Semester I 5 credit	Semester II 5 credit
October 16	December 14	March 12	May 22	November 20	May 7

In certain circumstances, a written appeal to their Assistant Principal after consultation with their Guidance Counsellor may be made.

Students are granted an opportunity to take each course once. If a student fails a course there are no guarantees that they will be able to repeat the course at Western Canada High School. The decision regarding repeating a course will be based on availability in the requested course. If a student wishes to repeat a course to upgrade a passing mark they must take the course through CBE Learn, Chinook Learning Services or Alberta Distance Learning. Appeals can be made through school administration.

Students are expected to attend tutorials as required. All teachers work with students during this time and may request a student's attendance. If more than one teacher makes this request, the tutorial priority is indicated on your timetable.

INDEPENDENT STUDENTS

Age 18 is the legal age of majority in Alberta, which affects the rights of parents of students who reach majority to receive certain information from the Calgary Board of Education (CBE) and CBE schools concerning that student. When a student reaches majority, he becomes an 'Independent Student' under the School Act. The Freedom of Information and Protection of Privacy Act (FOIP Act) of Alberta prevents the CBE from disclosing personal information concerning an Independent Student to any persons (other than that individual), including to the parent, unless the individual consents in writing. Without such written consent being received by the CBE from the Independent Student, CBE is not able to share personal information with the parent concerning the Independent Student. Such information includes, but is not limited to attendance records, parent/teacher conferences, field trips, suspensions, report cards and similar matters.

The required consent form is available at our main office.

CHANGE OF PERSONAL INFORMATION

The office must, at all times, have current contact information for reaching a parent or guardian during the school day. If you have moved, please ensure that the Main Office has up-to-date records of your new address and phone number. This is important to you in case of accident or injury and also to ensure proper mailing of reports and letters.

LOCKERS

Lockers are available to all students. School locks that are on the lockers must be used and remain on designated locker number. Students are encouraged to keep their locker combination confidential. Lockers can be searched if school authorities have reasonable grounds to believe illegal goods are in the locker.

Students are advised not to leave valuables or money in their lockers, physical education change-rooms or anywhere else where they are not fully secured. We recommend that you leave valuables at home. All lost and found articles are to be turned in to the Main Office.

The school does not assume responsibility for lost or stolen articles.

STUDENT PARKING (Gr. 11 & 12 students only)

Student parking passes are available in the main office for Gr. 11 and 12 students at a cost of \$10.00.

The student parking lot is accessed at the southeast corner of the school, located directly behind the main gymnasium. All other parking lots are reserved for staff. **Students' cars parked in staff spots or fire lanes will be ticketed and towed away without warning.** This has been communicated to both students and their parents or guardians through a contract signed by all parties at the beginning of the school year when students received their parking passes. Students must ensure that their current year parking tags are visible at all times when using the student parking lot to prevent towing. If they forget their parking tag, students will not be permitted to park in the lot and the main office will not issue a day pass or note. If a student loses their parking tag they will be charged a \$20 administrative fee for a new one. Students who drive in a reckless manner will have their parking privileges revoked. Students are requested not to congregate in vehicles or in the parking lot during class times.

**** Please be aware that a student parking tag does not guarantee a parking spot. Student parking spots are on a first come first served basis.**

ELEVATOR PASSES

The elevator at Western Canada High School is available for use by students who are unable to use the stairs for medical reasons. A swipe card must be obtained from the Main Office to operate the elevator. Cards are available with a \$20.00 deposit refundable upon return of the card. Cards need to be returned to the office once the student is no longer needing elevator access.

BICYCLES, SKATEBOARDS, AND ROLLERBLADES

Upon arriving at school, students should store bicycles in inner courtyard in order to prevent theft. Skateboards, longboards, and rollerblades must be picked up/taken off and put in your locker or stored in the main office.

ACADEMIC INTEGRITY

Student Code Of Behaviour For Academic Integrity

As a student of Western Canada High School you are expected to live by our motto; Intellegentia, Vires, Virtue. As such you are expected to submit authentic work that represents your individual and original ideas and clearly acknowledges the work of others. Western Canada students are expected to demonstrate personal honesty and integrity.

1. **Plagiarism**--No student shall submit words, ideas, images or data of another person as the student's own in any school work for any course.
2. **Substantial Assistance**--No student shall represent another's substantial assistance on an assignment as the student's own work.
3. **Cheating**--No student shall in the course of a test, examination or other similar activity:
 - obtain or attempt to obtain information from another student or from another unauthorized source,
 - give or attempt to give information to another student *
 - use, attempt to use or possess for the purposes of use, any unauthorized material.
4. **Double Submission**--No student shall submit work for which credit has previously been given or which is being submitted in another course.

*Please note: It is the responsibility of all students to ensure that someone else does not use their work. Keep assignments secure and protect work from prying eyes during a test.

Consequences

Depending on the severity of the violation, consequences for breaching the Student Code of Behaviour for Academic Integrity may include one or more of the following:

- documentation of the failure to exhibit academic integrity
- replacement of the evaluation with an alternate at the teacher's discretion
- a reduced grade for the work in question
- loss of opportunity for a particular assessment
- referral to an administrator
- withdrawal from the course and loss of credits
- school suspension
- possible loss of status in Honour Society
- suspension to the Calgary Board of Education Student Services.

STUDENT BEHAVIOUR & RESPONSIBILITIES

WCHS behaviour policies have been developed from the Education Act and CBE Administrative Regulations dealing with behavioural issues.

Supporting Calgary Board of Education Administration Regulations

A.R. # 1067 Use of Social Media	A.R. # 6010 Standards of Dress & Grooming
A.R. # 6005 Student Code of Conduct	A.R. # 6014 Student Searches
A.R. # 6006 Progressive Student Discipline	A.R. # 6031 Safe & Secure School Environment
A.R. # 6007 Suspension and Expulsion	A.R. # 6047 Vandalism & Damage to School Property
http://www.cbe.ab.ca/about-us/policies-and-regulations/Pages/Administrative-Regulations.aspx	

The School Act of Alberta

Section 12 of Part 1 of the School Act of Alberta reads:

“A student shall conduct himself so as to reasonably comply with the following code of conduct:

- be diligent in pursuing the student’s studies;
- attend school regularly and punctually;
- co-operate fully with everyone authorized by the board to provide educational programs and other services;
- comply with the rules of the school;
- account to the student’s teachers for the student’s conduct; and
- respect the rights of others;
- ensure that the student’s conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging;
- refrain from, report and not tolerate bullying or bullying behaviour directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means;
- positively contribute to the student’s school and community.”

Section 27(1) of Part 1 of the School Act of Alberta reads, in part:

“No person shall:

- disturb or interrupt the proceedings of a school;
- loiter or trespass in a school building or on property owned by the Board.”

Student Code of Conduct

Students have a responsibility under the *School Act* to respect the rights and dignity of others and to proactively participate in promoting and fostering positive relationships with others while:

- on CBE property;
- participating in school activities;
- traveling to and from school; and
- engaging in any electronic communication both on or off CBE property; or
- in any other circumstances that may impact the school environment.

- CBE Administrative Regulation 6005

Behaviour Expectations

Our expectations are that all students at Western will:

- treat each other and all school personnel with courtesy and respect;
- demonstrate concern for the rights and property of others;
- respect the rights of others to learn and to teach;
- help keep our school environment clean and litter free;
- not visit the campuses of other schools or invite guests to our campus during regular school hours.

Unacceptable Student Behaviors

CBE schools will take firm and decisive action with students who cause or threaten harm to persons or property. When found responsible for serious misconduct, students face formal suspension and/or expulsion, and/or referral to police.

Examples of unacceptable behaviour include, but are not limited to:

- a) disruptive or dangerous behaviour and defiance of authority;
- b) encouraging unacceptable conduct and engaging in conduct which endangers others;
- c) any conduct which is injurious to the physical, social or mental well-being of others;
- d) use, display or distribution of improper, obscene or abusive language, messages, gestures or pictures;
- e) discriminatory behavior;
- f) use of technology such as computers, cameras, cell phones, and other digital equipment for purposes that are illegal, unethical, immoral, or inappropriate;
- g) theft, including theft of identity and intellectual property;
- h) use, possession, distribution, or collection of money for illicit drugs, alcohol, or inhalants in school, on school board property or in the context of any school-related activity;
- i) willful damage to school property or property of others;
- j) involvement in the formation or affiliation with gangs or other groups which negatively impact the school environment;
- k) hazing and initiation activities;
- l) use, possession, sale, distribution of or active contact with a weapon on a student's person, on or in the vicinity of school board property;
- m) interfering with the orderly conduct of classes or the school;
- n) criminal activity.

- CBE Administrative Regulation 6005

Bullying

Students have a responsibility to not participate in or tolerate bullying while on school property, participating in school events, traveling to and from school, or in any other circumstances that may impact the school environment.

Students who are subject to or a witness of bullying, harassment, unwanted behaviours, or conduct that interferes with maintaining a welcome, caring, respectful and safe environment, should report that conduct to a classroom teacher, an advisor, guidance counsellor, or any other staff member with whom they feel comfortable.

Reports of bullying, harassment and unwanted behaviors or unacceptable conduct should be made in a timely manner. Administration will assess, and where warranted investigate and respond to all reports of bullying.

- CBE Administrative Regulation 6031

Searches

Students and parents are to be advised that the following may be subject to search by administration:

- a) students,
- b) school desks, lockers and school storage areas used by students, and
- c) articles and objects belonging to or used by students either on school board premises or during off-site activities including, but not limited to, backpacks, clothing, purses, suitcases and tote bags and
- d) Calgary Board of Education electronic information resources used by students

- *CBE Administrative Regulation 6014*

Student Work Periods

Students on work periods are required to be out of the halls at the period bell and in one of the following locations only:

- Library
- Cafeteria/study hall
- Inner courtyards
- Off campus

DIGITAL CITIZENSHIP

Western Canada's wireless network allows student and guest users to log in up to three personal devices at once. In order to access the school computers, and the school wireless network, students must agree to follow the **Acceptable Use Policy (AUP)**.

Although not a complete list, the following is a good summary of the network guidelines, which students must follow:

1. No gaming whatsoever unless for educational purposes under supervision and with consent of a teacher.
2. Students must not download and/or install programs or other applications on school computers.
3. Students are not to tamper with either hardware or computer settings.
4. Students are allowed to use personal memory storage devices, but they must ensure that they are free of illegal content and/or viruses. Students are to keep their passwords secure and personal. No student is to log in and allow another access to their account, nor shall another student use an account that is not theirs.
5. Any attempt to engage in hacking, cracking, password stealing, accessing secure network areas or other actions which compromise the school or CBE network is a serious matter, and will result in severe consequences.
6. Students are not to visit websites that are of an inappropriate nature for school use.
7. Students must exercise discretion when posting personal information, pictures, videos or commentary about themselves and are not to post information about other CBE students and staff.

Failure to abide by the AUP may result in the following disciplinary action:

- Withdrawal of account privileges
- Suspension of account for a period of time
- Referral to school administration and possible school suspension

Electronic Devices

Personal electronic devices may be used for educational purposes with permission of a teacher. Cell phones and other electronic devices must not interfere with the learning environment. When not being used to support learning, devices must be turned off and be out of sight during instructional times (i.e. when classes or tutorials are in session) and in instructional areas (hallways are considered instructional areas during class time). Students who use cell phones in class, without teacher permission, can expect the following:

- Confiscation of phone for a period of time decided on by their Assistant Principal
- Contact with parent
- Suspension

Western Canada High School has an office phone available to students for emergency use. Personal messages for students will not be accepted by school personnel. Only family emergency messages will be relayed to students. **Parents: Please do not text or phone students on their cell phones during class times.**

Use of Social Media

Each user of Social Media shall:

- Use ethical and respectful behaviour when conversing or posting material;
- Not disclose or post confidential, personal or sensitive information pertaining to the CBE, themselves or other persons, including but not limited to family members, teachers, students or friends;
- Respect intellectual property rights of others and fair use of content;
- Ensure postings and/or communications are professional, in good taste, made in a positive tone, exercise good judgment, and do not reflect negatively on the CBE, its students, teachers, staff, Trustees or other stakeholders.

- *CBE Administrative Regulation 1067*

Technology Centre

Western's Technology Centre is where students and teachers may take advantage of some of the latest technology available to schools. Many computers are designated for students to use at any time, while the largest sections of the lab are reserved for classes.

The integration, infusion and innovation of technology in schoolwork and classroom practice are encouraged in the lab.

STANDARDS OF DRESS AND GROOMING

The following guidelines have been established by a representative group of Western students, parents, and staff along with *CBE Administrative Regulation 6010*.

As part of the expectation of courtesy and respect, all staff and students are required to adhere to reasonable and respectable standards in dressing and grooming for a focussed working and learning environment. Clothing worn by staff and students needs to facilitate comfortable interaction within the school community. Staff and students should be sensitive to the values and expectations of the community and should strive to offend no one by their dress. Dress should be modest, appropriate for the school setting, and conducive to a safe environment.

Modesty

Clothing that is revealing is inappropriate. Attire should meet the following standards:

- clothes must cover underwear
- shorts/skirts/dresses no shorter than mid thigh
- shirts/tops long enough to cover navel
- no low cut tops; no muscle shirts
- shirts/tops/dresses must have shoulder straps

Appropriateness for School Setting

Clothing should not detract from the learning environment. Messages on clothing that display or promote the following are unacceptable:

- discrimination, hatred, or violence
- profanity or obscene gestures
- the use of alcohol or drugs

Safety/Security

Clothing and accessories should reflect a safe environment. Consequently, the following are prohibited:

- heavy industrial chains and spikes (metal sharpened to a point)
- accessories that could easily be used as weaponry
- gang specific paraphernalia
- paramilitary attire

Administration may require any student not conforming to dress standards to return home and change to suitable clothing before being admitted to class.

SPECIAL PROGRAMS

International Baccalaureate

The IB program is designed to be a challenging alternative for academically motivated high school students. Students may pursue either a Courses (partial) program (with a minimum of 2 subjects) or a Diploma (full) program.

Western Canada offers IB courses in English (SL & HL), History (HL), Chemistry (HL), Biology (SL & HL), Physics (SL & HL), Mathematics (SL, HL, Math Studies SL), French B (HL - Immersion), French as a Second Language (French *ab initio* (SL) and French B (SL), Spanish *ab initio* (SL), Spanish B (SL & HL) and Philosophy (SL & HL). Other courses are available through the Chinese Academy or on-line through Pamoja Education for an additional charge. In addition, Diploma IB students take the course Theory of Knowledge, write an Extended Essay and complete the C.A.S. (Creativity, Activity, Service) component of the program.

To enter IB courses at the Grade 11 level, students must successfully complete pre-IB Grade 10 courses in the appropriate subjects and receive a teacher recommendation. These courses offer enrichment designed to prepare students for IB courses.

Fees for IB exams and exam registration (in the final year of the course only) are the responsibility of the student. For more information regarding this program, please contact Ms. Rivers.

English Language Learning

The ELL Program offers instruction for English Language Proficiency levels 2 to 5:

- 1) Beginner Level 2; at least 50% of classes are sheltered ELL
- 2) Intermediate Level 3 A & B; at least 25% of classes are sheltered ELL
- 3) Advanced Intermediate Level 4 A & B; at least 25% of classes are sheltered ELL
- 4) Proficiency Level 5 students are placed in the regular ELA 10-1 or 10-2 classes depending on the strength of their English reading comprehension and writing skills.

Students graduate to the next proficiency level when their skills have reached that level. Demonstrating increased proficiency beyond the next level may result in students being moved on by two classes: example, they may move from ELL 3A to ELL 4A, skipping ELL 3B. Similarly, some students may need to spend more time at a particular level than the usual time of one semester.

French, International, & Classic Languages

We believe that:

- Students in the French Immersion program at Western Canada High School attain proficiency that enables them to live, work, and pursue post-secondary education in French.
- All students have the opportunity to become bilingual in an inspiring environment that promotes cultural and linguistic excellence. It is a special achievement to maintain a successful standing in three courses offered in French. Those students receive an award of a Certificate of Achievement in French Immersion when they have earned 45 credits, which include FLA 10, 20, 30 and 30 credits in Social Studies 10F, 20F, 30F and Math 10F, 20F, 30F, 31F.
- In this era of growing interest in global affairs and international studies, students are fortunate to have the opportunity to study two of the world's most spoken languages. Students choosing to study **French** and **Spanish** may attain an intermediate to advanced level of fluency by taking the courses that are offered at Western. Students of Spanish heritage who speak Spanish at home may choose to do Spanish 30IB/H, 31IB/H or 35IB/H.

ATHLETICS

Western has a tremendous array of athletic teams to take part in. All Western teams compete in the Calgary Senior High School Athletics Association www.calgaryhighschoolsports.ca/ and are also governed by the Alberta Schools Athletics Association www.asaa.ca.

Some sports are tryout based and some are for anyone interested. Many of the team sports offer Junior (Grade 10 and 11) and Senior (Grade 10, 11 and 12) teams. This varies from year to year.

Fall (September – Mid November)	Winter (Late November-Early March)	Spring (Late March – Early June)
Football* Soccer (Girls)* Volleyball* Cross Country Swim and Dive Golf*	Wrestling Basketball* Badminton*	Soccer (Boys)* Rugby* Field Hockey (Girls)* Track and Field

* Tryout based sport

Tryouts - Tryout and team information will be given in the weeks leading up to the start date of each sport. For fall sports, tryout information will be given on the first day of school. This information is typically spread through in-school posters and through meetings. Meeting times will be communicated through morning announcements. Students are expected to get an *Authorization to Tryout* form signed by their parents and handed in to the coach before they are allowed to try out. This form is on our athletic website home page www.westerncanadaathletics.com.

Fees - Each team will have fees associated with them. These fees will vary from team to team. Most team fees will cover the expenses of league play (referees, facility bookings), uniform rentals, photos, equipment, training supplies and substitute coverage costs for teachers. Higher fees are typically indicative of more out-of-town tournaments, team clothing and other team specific opportunities. Friends of Western generously subsidizes team fees from year to year.

Practice and Game Schedules – Most teams are active before and/or after school, 4-5 days per week. It is a heavy but rewarding experience. Generally speaking, there will be 2-4 practices a week, 1-2 games a week, and tournaments on some weekends depending on the sport. Tryout, practice and tournament schedules will be communicated at the beginning of the season, and all game schedules for all sports are posted at www.calgaryhighschoolsports.com at the beginning of each season. Students should expect to travel on their own to off-site league games for most teams, but will generally travel as a team on a school bus to out-of-town tournaments.

Important Links:

- Western Canada Athletics Website: www.westerncanadaathletics.com
- Western Canada Athletics Twitter: [@WCHSRedhawks](https://twitter.com/WCHSRedhawks)
- Western Canada Athletics Team Clothing Store: <https://urstore.ca/western-canada-high-school>
- Calgary High School Athletics Association: www.calgaryhighschoolsports.ca/
- Alberta Schools Athletics Association: www.asaa.ca

Night of the Redhawks (NOTR)

The Night of the Redhawks is Western's annual athletics awards banquet, that typically takes place in the first week of June. It is a great celebration of the year that was in athletics, highlighting the many achievements that our teams have made.

Tickets are included in the team fees of most team sports for all athletes. For individual sports, tickets can be purchased in May after the lunchtime announcement of the Athlete of the Year nominees. Extra tickets can be purchased for family members subject to availability. Many awards are given out the night of the awards banquet. Please visit <http://westerncanadaathletics.com/Night-of-the-Redhawks/awards> for a description of all awards given out at NOTR.

STUDENT SUPPORTS AND SERVICES

Counselling

Western has a team of counsellors who provide guidance and counselling to students throughout their high school years.

Ms. Linda Forde – ELL and Indigenous students and students in the Class

Ms. Angie Nairn –A-G

Mr. Jeff Crane –H-O

Mr. Mike Kufeldt –P-Z

Ms. Heidi Lund – Career Practitioner

Ms. Lesley Sugden - Psychologist

Office Hours:	Monday to Thursday	8:00 am to 4:00 pm
	Friday	9:00 am to 2:45 pm

A comprehensive guidance program is provided to students, including the following domains:

Educational Counselling – to help students adopt a perspective that places a high priority on understanding their educational goals and how to attain them successfully.

Includes:

- Course advising
- High school program planning
- Diploma requirements
- Post-secondary planning, entrance requirements, applications, and registration
- Support of success in courses

Career Counselling – to assist students by providing developmentally appropriate programs, information, and counselling with regard to understanding and planning for further education and/or school-to-work transition.

Includes:

- Personal goal setting
- Self-assessment
- Interest and aptitude assessment
- Virtual resources
- Occupational information
- Post-secondary information

Personal Counselling – to provide confidential counselling to students who are experiencing personal concerns such as:

- Stress management
- Self-esteem issues
- Alcohol, drug use, addictions
- Anxiety and panic
- Depression
- Life events and transitions
- Grief and loss
- Body image
- Relationship conflict
- Disordered eating
- Anger management
- Abuse issues
- Identity issues
- Suicidal thoughts

Information, Referrals and Consulting – to provide accurate, current information as requested.

- Alternative course delivery, student finance, loans, scholarships, and bursaries
- Information and referrals to agencies such as Calgary Child and Family Services Authority, Access Mental Health, and Canadian Mental Health
- Information about health issues and appropriate referrals

Students are encouraged to make appointments to talk to their counsellors about issues that are affecting their success at school. You may discuss your personal situation in a respectful, supportive atmosphere with your counsellor, and get assistance in developing strategies to succeed.

For more detailed information on Student Services, visit the Western Canada High School website.

Learning Strategist

A Learning Strategist is available to help students who would like assistance with their school work. All students who require extra help or have special learning needs can receive services such as individualized assessment and learning strategies including: organizational and time management skills, study and test-taking skills, managing test anxiety, and self-advocacy skills. Assistance finding a peer tutor is also available.

Business Office

Contact the Business Office (Room 155) if you have questions regarding:

- school fee payments/refunds

Office hours	Monday to Thursday	8:00 a.m. to 4:00 p.m.
	Friday	8:00 a.m. to 2:45 p.m.

Library

The WCHS library is open 8:00am to 4:30pm Monday-Thursday and Friday 8:00am – 2:00pm. We have an extensive collection of print and digital resources for study, research or pleasure reading, laptop and desktop computers, and portable technology such as cameras. Students are welcome to use the library independently, or with their classes.

The WCHS Library website is a portal to credible academic resources, including the Online Reference Centre (ORC) and our Gale Virtual Reference Library (GVRL). The webpage also gives access to the Library’s online catalogue. Find the link to the Library under the Students drop-down menu on the WCHS website.

Usernames and Passwords for home use of digital resources:

Online Reference Centre: username: LA06 Password: 4105

Gale resources (including the GVRL): Password: Redhawks

School Resource Officer

The role of the Resource Officer is to provide guidance and act as a legal resource for teachers, students, parents and the community at large. Part of this role is to encourage communication and greater understanding among young people and the Calgary Police Service.

Fitness Centre

Our Fitness Centre is open to all students registered at Western Canada High School during tutorial time in the morning. Memberships are also available for purchase by all students - \$50 for the full year, \$25 for one semester. Extended hours are available to fitness club members as posted at the Fitness Centre. Western staff are available during these hours to answer any questions that a student might have concerning the equipment and how to use it properly. The fitness center boasts the following equipment:

- free weights
- squat racks and lifting platforms
- selectorized weight machines
- cardiovascular equipment including: treadmills, elliptical trainers, rowing machines, lifecycles and spin bikes
- various fitness accessories including: fit balls, medicine balls, skipping ropes, bosu ball, styrofoam rollers, fit sits, and plyometric boxes.

Fitness Centre passes can be purchased in the Physical Education Office.

School Store

The School Store serves as a resource for students to purchase spirit wear and day to day essentials. This includes Western merchandise (hoodies, crewnecks, hats, etc.), Key Study Guides, school stationary, and a selection of snacks. Each year we initiate a clothing project that is meant to inspire and connect students through a shared pride in the Western Canada High School tradition of excellence. The store is located across from the main office. Store hours are generally before school, at lunchtime, and after school.

WESTERN CANADA ALUMNI ASSOCIATION

Western Canada High School Alumni Association was founded February 29, 1996 and received their Certificate of Incorporation under the Societies Act of Alberta on January 22, 1998. It was incorporated to foster and strengthen the friendship of the graduates of our founders, Western Canada College (circa 1903), and Western Canada High School.

The Western Canada High School Alumni Foundation is the charitable arm of the Association. The founding principle of the Foundation is the establishment of the Legacy Fund to provide bursaries to graduates of Western pursuing post-secondary studies. Tax deductible donations to this fund may be sent to The Calgary Foundation, earmarked The Western Canada High School Alumni Foundation Legacy Fund.

Membership in the Association is open to all past students of Western Canada High School and all past and present staff members.



STUDENT RECOGNITION

Western Canada High School has a proud tradition of celebrating student excellence:

Honour Society

REQUIREMENTS - A student must:

1. Have an 80% average or better in the following academic subjects:

<u>GRADE 10</u>	<u>GRADE 11</u>	<u>GRADE 12</u>
English 10	English 20	English 30*
Social 10	Social 20	Social 30*
Math 10	Math 20	Math 30*
Science 10	A 20 level Science Course	A 30 level Science Course*

(*) indicates a diploma course for which only teacher marks are used in both semesters.

Plus one of the following: (may not be possible in Grade 10)

- Any IB course for which a student has already written the appropriate IB examination
 - Math 31
 - A second Science
 - French or FLA 10/20/30
 - Spanish 10/20/30
2. Meet the above requirements in grades 10, 11 or 12 to become an **Associate Member** of the Honour Society.
 3. Meet these same requirements in grades 10 **and** 11 **and** 12 to become a **Lifetime Member** of the Honour Society. Should a student arrive in grade 11, who has an honours standing at his/her previous school, he/she can, upon completing four semesters and upon graduation from Western, still qualify as a Lifetime Member.

DISQUALIFIERS: A Student Must Not

1. Have a mark under 70% in **any** of the core academic courses (English, Social Studies, Mathematics, Sciences) used to calculate the average
2. Have a mark under 60% in **any** other subject

Any grade appeals must occur during the academic year the grade was assigned.

Academic Awards Evening

An evening ceremony is held in June to recognize excellence in academics and citizenship. For a list of all awards offered, please visit the Awards tab on our website.

Night Of The Redhawks

The Night of the Redhawks is Western's annual athletics awards banquet , that typically takes place in the first week of June. Many awards are given out the night of the awards banquet. Please visit <http://westerncanadaathletics.com/Night-of-the-Redhawks/awards> for a description of all awards given out at NOTR. Tickets are included in the team fees of most team sports for all athletes. For individual sports, tickets can be purchased in May after the lunchtime announcement of the Athlete of the Year nominees. Extra tickets can be purchased for family members subject to availability.

French Immersion Recognition

A ceremony for the presentation of French Immersion Certificates is held in June to acknowledge and celebrate the achievement of students who have obtained 45 credits in French Immersion.

Fine Arts Certificate (Professional Development in the Arts 35)

Students who are interested in obtaining the Fine Arts Certificate need to acquire 40 Calgary Board of Education Fine Arts credits. Students may choose 35 credits from the Fine Arts courses offered at WCHS. PD in the Arts 35 may be used to complete the 40 credits. This self-directed course allows students to reflect upon the learning experiences in the Fine Arts disciplines as well as to explore aspects of being a professional artist in art, dance, drama and music. It is designed to address the skills needed in preparation for an audition, portfolio and the personal skills required to enroll in post-secondary programs or production work.

Awards and Scholarships

There are many school-based, city-wide, provincial, company and institution related scholarships available to Western Canada students. Make yourself aware of what is available by attending the scholarship information meetings held in the fall. The information is also available on the Western website under student/parent, academic information, scholarships.

The criteria for scholarships are varied. Only a few scholarships are strictly academic in nature, so keep in mind: citizenship, financial need and talents. These too can lead to monetary rewards!

WESTERN CANADA HIGH SCHOOL **GRADUATION**

Western's graduation for 2019 takes place on June 1. The graduation experience consists of the ceremonies as well as the banquet and dance.

Participation

To be eligible to take part in the graduation ceremonies and the banquet and dance, grade 12 students must be registered in a program of courses that will enable them to complete the minimum requirements for an Alberta High School Diploma by the end of June 2019.* Students who do not have the possibility of completing these courses, or who leave school during the year without completing the requirements, will not be eligible to participate in the graduation activities.

The Graduation List

A preliminary grad list will be posted outside the counselling office on or about the first week of March. It is the responsibility of each graduand to check for errors or omissions and report this to the Guidance secretary. Students should not assume they meet the requirements to participate in the graduation activities simply because they are registered in Grade 12.

***Alberta High School Diploma Requirements**

Students must meet the following minimum requirements in order to graduate:

1. Obtain a minimum of 100 credits
2. Complete and meet the standards of the following courses:
 - English 30-1 or English 30-2
 - Social Studies 30-1 or 30-2
 - Math 20-1 or Math 20-2 or Math 20-3
 - Science 20 or 24 or Biology 20 or Chemistry 20 or Physics 20 (or Science 10 and any other 5-credit science course)
3. Complete and meet the standards of the following:
 - Physical Education 10 (3 credits)
 - Career and Life Management (CALM) (3 credits)
 - 10 credits from:
 - Career and Technology Studies (CTS) or
 - Fine Arts or
 - International Languages or
 - Physical Education 20 and/or 30
 - 10 credits, in any combination from any 30 level courses (including locally developed and 3000 level CTS courses), in addition to English 30-1 or English 30-2 and Social Studies 30-1 or 30-2

****NEW Diploma Exams Schedule: January 2019***

Diploma exams **must** be administered according to the scheduled dates and times. All diploma exams, **except** those that are **asterisked**, **remain secured** after administration.

Thursday, January 11	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part A*
		English Language Arts 30–2 Part A*
Friday, January 12	9:00 A.M. – 12:00 P.M.	Social Studies 30–1 Part(ie) A*
	9:00 A.M. – 11:30 A.M.	Social Studies 30–2 Part(ie) A*
Monday, January 15	9:00 A.M. – 12:00 P.M.	Français 30–1 Partie A French Language Arts 30–1 Part A*
Monday, January 22	9:00 A.M. – 11:30 A.M.	Français 30–1 Partie B
	9:00 A.M. – 12:00 P.M.	French Language Arts 30–1 Part B
Tuesday, January 23	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
Wednesday, January 24	9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
Thursday, January 25	9:00 A.M. – 12:00 P.M.	Mathematics 30–1 Mathematics 30–2
Friday, January 26	9:00 A.M. – 12:00 P.M.	Biology 30
Monday, January 29	9:00 A.M. – 12:00 P.M.	Chemistry 30
Tuesday, January 30	9:00 A.M. – 12:00 P.M.	Physics 30
	1:00 P.M. – 4:00 P.M.	Science 30

****NEW Diploma Exams Schedule: June 2019***

Diploma exams **must** be administered according to the scheduled dates and times. All diploma exams, **except** those that are **asterisked, remain secured** after administration.

Wednesday, June 13	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part A*
		English Language Arts 30–2 Part A*
Thursday, June 14	9:00 A.M. – 12:00 P.M.	Social Studies 30–1 Part(ie) A*
	9:00 A.M. – 11:30 A.M.	Social Studies 30–2 Part(ie) A*
Monday, June 18	9:00 A.M. – 12:00 P.M.	Français 30–1 Partie A French Language Arts 30–1 Part A*
Tuesday, June 19	9:00 A.M. – 11:30 A.M.	Français 30–1 Partie B
	9:00 A.M. – 12:00 P.M.	French Language Arts 30–1 Part B
Wednesday, June 20	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
Thursday, June 21	National Aboriginal Day – No Exams Scheduled	
Friday, June 22	9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
Monday, June 25	9:00 A.M. – 12:00 P.M.	Mathematics 30–1 Mathematics 30–2
Tuesday, June 26	9:00 A.M. – 12:00 P.M.	Chemistry 30
Wednesday, June 27	9:00 A.M. – 12:00 P.M.	Biology 30
Thursday, June 28	9:00 A.M. – 12:00 P.M.	Physics 30
	1:00 P.M. – 4:00 P.M.	Science 30**