



August 29, 2018

Hello to our CBE Home Education families, and welcome to the 2018-19 school year! We hope the summer vacation has provided you with memorable adventures and an opportunity to connect with family and friends. We look forward to our upcoming facilitation meetings with each family, and would like to provide you with some information about scheduling these meetings with your facilitator.

The Calgary Board of Education is currently migrating to a new student records system called PowerSchool. Our online booking program for conferences is connected to this system, so we have decided to use a manual booking process for our facilitation conferences to avoid possible confusion while the transition takes place.

Beginning this afternoon, please call the administrative support at Windsor Park (403-777-8490 ext 0) during the following dates and times to book your conference:

- August 29<sup>th</sup> 12:00-4:00pm
- August 30<sup>th</sup> 8:30am-3:30pm
- August 31<sup>st</sup> 8:30am-3:30pm
- September 4<sup>th</sup> 8:30am-3:30pm
- September 5<sup>th</sup> 8:30am-3:30pm

Conferences are booked as one hour per student.

### **Preparing for the Facilitation Conference**

The initial facilitation conference is an opportunity for conversation about your child's home education learning plan. In addition to reviewing the components that the Alberta Government requires for all Home Education learning plans (ie. learning outcomes, activities used to achieve the learning outcomes, evaluation techniques used to assess progress, resources used), the conversation will be centered on the following questions that support the development of the learning plan:

#### **1. Current Learning: What is your child able to do now?**

What general knowledge and skills does your child currently have in each of the following areas:

- Reading/Writing
- Math
- Science
- Social Studies
- Physical Education
- Other non-core subjects

\* Gathering evidence of your child's current learning will be essential at this stage in the year as it will inform the progress you will be required to assess and report on later in the year.

**2. Year-End Learning Targets (Goals): What will your child be able to do by the end of the year?**

Remember, your year-end goals need to align with the Alberta Home Education or Alberta Programs of Study learner outcomes.

**3. Conditions for Success: What strategies and routines will strengthen teaching and learning?**

Think about how your child learns. When your child is learning at their very best, what are the critical factors at play? What strategies and day-to-day routines will help set your child up for success?

**What to Bring to the Facilitation Conference**

Please bring a copy of your learning plan to the meeting for your facilitator. Alternately, you are welcome to email your facilitator a digital copy of your learning plan prior to the meeting. The initial facilitation meeting is also an opportunity to address questions, wonderings or concerns you may have about the learning and planning process with your child. Be sure to bring those to the meeting as well, so that your facilitator can provide you with the necessary support.

**Learning Plan Due Date**

Learning plans are due at the time of your facilitation meeting. If your meeting is held after September 21<sup>st</sup>, you will be required to submit your learning plan in advance of your meeting date as all learning plans must be received by facilitators by September 21<sup>st</sup>. Please note, final acceptance into the CBE Home Education 2018-19 school year is conditional on the completion of a learning plan that meets the Alberta Education guidelines.

Please feel free to contact your facilitator, or Lucene Tahmazian at [lutahmazian@cbe.ab.ca](mailto:lutahmazian@cbe.ab.ca), if you have further questions. Our website is also a source of information for families, including our year-long calendar on the homepage that has the dates for first day of classes, Welcome Back event, etc.

We look forward to an exciting year ahead with our Home Education families.

**Ken Weipert**

Principal

CBE-Learn, CBE Home Education

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[www.cbelearn.ca](http://www.cbelearn.ca) | <http://schools.cbe.ab.ca/homeschooling>